

NOTICE TO ALL TAXPAYERS OF THE TOWN OF BERLIN

You may elect
To have your taxes automatically deducted from your bank account.
This free service offers convenience and reliability. The Town of Berlin will issue an electronic
Withdrawal from either your checking or savings account
(at any bank in the United States)
And apply it to your property taxes. Deductions may be as follows:

Quarterly (4 equal-Aug/Nov/Feb/May)
Or
25% down, 9 equal monthly September-May
Or
12 Equal Monthly: June thru May

In the event that there is insufficient funds in that account on the day of withdrawal you will be
Assessed an 8% penalty and 1% interest
(Just as if you have paid late.)

PLEASE COMPLETE THE FORM BELOW AND RETURN TO ME

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AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

Name _____ Parcel ID# _____

I (we) hereby authorize the Town of Berlin to initiate a debit/credit entry to my (our) _____ Checking account
_____ Savings account (select one) indicated below and the depository named below, hereinafter called Depository, to
debit same to such account.

Name of Bank or Credit Union _____

City _____ State _____ Zip Code _____

ABA Number* _____ Account Number _____

*Usually the ABA Number is the first nine digit number on the bottom of your check. You may call your bank or
financial institution to verify. **PLEASE ATTACH PHOTOCOPY OF A CHECK.**

Payment Option: _____ Quarterly (4 equal to coincide with tax due dates)
_____ 25% Down with 9 equal monthly payments: September-May
_____ 12 Equal Monthly Payments: June thru May

This authorization will remain in full force and effect until the Town of Berlin receives written notification of its
termination in such time and in such manner as to afford the Town a reasonable opportunity to act on it.

Signed: _____ Date: _____