



**Town of Berlin, Vermont
Zoning Administrator's Office**

**Development Review Board (DRB) 2024
Schedule for Permits Requiring Public Hearing**

To provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

<u>Application Due (Monday)</u>	<u>Warning Notices Posted (Friday)</u>	<u>Meeting Date (Tuesday)</u>
December 11, 2023	December 15, 2023	January 02, 2024
December 26, 2023 TUE	December 29, 2023	January 16, 2024
January 15, 2024	January 19, 2024	February 06, 2024
January 29, 2024	February 02, 2024	February 20, 2024
February 12, 2024	February 16, 2024	March 05, 2024
February 26, 2024	March 01, 2024	March 19, 2024
March 11, 2024	March 15, 2024	April 02, 2024
March 25, 2024	March 29, 2024	April 16, 2024
April 15, 2024	April 19, 2024	May 07, 2024
April 29, 2024	May 03, 2024	May 21, 2024
May 13, 2024	May 17, 2024	June 04, 2024
May 27, 2024	May 31, 2024	June 18, 2024

*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

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