

**APPLICATION TO CORRECT OR AMEND A VERMONT BIRTH CERTIFICATE**
**NAME ON BIRTH CERTIFICATE:**

<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>	<i>Date of Birth</i>

**APPLICANT REQUESTING CHANGE:**

<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>	<i>Date of Birth</i>

**Applicant's relationship to person named on certificate:**

<i>Self</i>	<i>Parent(s) or Guardian(s)</i>	<i>Hospital in which the birth occurred</i>	<i>Certifying Attendant</i>

**Select One:**

**Correct or Complete a Birth Certificate** within 6 months from date of birth as per **18 V.S.A. § 5073(a)**

**\*Amend a Birth Certificate** after 6 months from date of birth as per **18 V.S.A. § 5075(a)**

<i>* Clearly state the reason for the amendment and list evidence provided:</i>

- **Completions or changes to the child's name within 6 months** of the date of birth requires the signature of both parents if two parents are listed on the birth certificate.
- **Completions or changes to the child's name more than 6 months** after the date of birth requires a certified copy of a **court order**.
- **To add the father/parent to the birth certificate**, contact Vermont Department for Children and Families Office of Child Support at 800-786-3214, or on the web at: [dcf.vermont.gov/child-support/parentage](http://dcf.vermont.gov/child-support/parentage).

**INFORMATION TO BE CORRECTED/AMENDED:**

List item to be corrected/amended	Error as it appears on certificate	What should it say on certificate?
<i>EXAMPLE:</i> <i>Child's first name</i>	<i>John</i>	<i>Jonathan</i>

**I request that the State Registrar prepare and file a corrected or amended certificate of birth.**

<i>Signature of applicant</i>	<i>Printed name</i>	<i>Date</i>

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

<i>Signature of 2nd applicant (if required)</i>	<i>Printed name</i>	<i>Date</i>

Mail application and supporting evidence (for amendments) to:

**Vermont Department of Health**  
**Vital Records**  
**108 Cherry Street, PO Box 70**  
**Burlington, VT 05402**