

## INSTRUCTIONS-PEDDLER'S LICENSE

The attached application for a Peddler's License consists of the following documents which should be completed and routed as indicated:

1. APPLICATION PAGE-Complete all sections and return to the Town Clerk with owner's letter of permission, State vendor's license (if required), fee and item number 2.
2. PEDDLER'S STATEMENT AND APPRAISAL-Complete all sections and return as indicated above. Upon notification of the tax assessed, such fee must be paid to the Clerk or no further review of the application will be scheduled.
3. APPLICATION FOR A SIGN-Review the zoning ordinance for the district in which your license will apply. Submit a sketch of the proposed sign, to include dimensions, lighting and proposed location, to the Zoning Administrator, along with items numbered 1, 2, and 4. No application will be approved if the sign ordinance is exceeded.
4. SITE PLAN-Draw to scale the portion of property which will be used for sale of goods, identifying all physical features, existing and/or proposed, permanent and/or temporary. Include access highway numbers, adjacent buildings, streams. The plan must include site distances in each direction from the access and/or egress as well as a north arrow.

The completed plan must be submitted to the Zoning Administrator and will thereafter be placed on the next agenda of the Planning Commission, for its review.

Copies of the sign approval and the approved site plan will be returned to the Board of Selectmen, along with the Application page, owner's permission, the Listers' certification, a copy of the applicant's State Peddler's License and certification of payment of the fee and tax as assessed by the Clerk. If the application is deemed complete, the Board of Selectmen will notify the Clerk, who will then issue the license.

**TOWN OF BERLIN, VERMONT  
APPLICATION FOR A PEDDLER'S LICENSE**

1) NAME IN FULL: .....  
Last First Middle

2) MAILING ADDRESS: .....  
Street City/Town  
.....  
State Zip Code

3) TELEPHONE NUMBER: .....

4) List Products you are selling: .....

.....

5) Have you ever had a license of this type denied or revoked? Yes.... No.....

6) Have you ever been convicted of a criminal offense other than a minor traffic violation, while practicing as a Peddler? Yes..... No .....

7) Are there any judgments against you resulting from practicing as a Peddler? Yes.....  
No.....

IF THE ANSWER TO ANY OF THE QUESTIONS ABOVE IS YES, PLEASE IDENTIFY BY NUMBER AND EXPLAIN FULLY USING A SEPARATE SHEET.

8) Applicants must include a written statement signed by the landowner authorizing the applicant's use of the landowner's premises for peddling.

9) Applicants must include a site plan which includes dimensions, signs, structures, parking areas and setbacks from adjacent property lines.

Dates and Hours that you expect to be doing business:

.....  
.....

I certify that the above information stated by me is true and accurate, that I am the legitimate owner of any documentation attached to this application.

.....  
Signature of Applicant date

Fee: \$150.00

THIS PERMIT SHALL BE EFFECTIVE FROM ..... to .....  
Date Approved

.....  
Signature of person approving application Date

PEDDLER'S STATEMENT AND APPRAISAL

In accordance with Title 32, Section 9108, V.S.A., I hereby swear that the average quantity and value of the goods to be sold by me in conjunction with the Peddler's Permit issued to me by the Town of Berlin, Vermont on \_\_\_\_\_, is (quantity) \_\_\_\_\_ (value per item) \$ \_\_\_\_\_.

SIGNED \_\_\_\_\_

Sworn before me, this \_\_\_\_\_ day of \_\_\_\_\_, 1990

\_\_\_\_\_  
TOWN CLERK

LISTER'S CERTIFICATE OF VALUE

The assessed value of the goods authorized for sale by the above referenced permit is \$ \_\_\_\_\_.

\_\_\_\_\_  
LISTER

TAX CALCULATION

(value) \_\_\_\_\_ x (tax rate) \_\_\_\_\_ = (tax) \$ \_\_\_\_\_

PAYMENT RECEIVED \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

\_\_\_\_\_  
TOWN CLERK