



## Special Event/Amusement Permit Application

Date of Application:

Name of Organization:

Applicants Full Name and Address:

Daytime Phone:

Mobile Phone:

Email Address:

Address/Location of Activity: Berlin Pond Individual in charge on day of event:

Contact Number:

Description of Event:

Date(s) of Event:

Estimated Attendance:

Time of Event: From:

To:

## Special Event/Amusement Permit Application

### For Town Use:

Date of Selectboard Meeting:

Special Event Permit Application Fee: Paid:

Waived

Approved/Denied/Approved with conditions

Police Review/Comment:

Fire Review/Comment:

Are provisions in place for managing safe parking, vehicle, and pedestrian traffic? Please explain what they are below:

Please include a site map with your application:

Proof of Insurance must be provided at time of application.

Be advised a fee may be charged by the Selectboard at time of application approval not to exceed 50\$. The selectboard is authorized to reduce or waive applicable fees as they determine.

Fee charged:                      Fee waived:

By signing, I agree to comply with the Town of Berlin's Special Event Ordinance and to any conditions that may be imposed by the Selectboard as a condition of approval. Failure to comply with the ordinance and/or conditions may result in revocation of the permit.

Signature of Applicant:

Printed Name of Applicant:

**For Town Use:**

The permit application is:

Approved

Disapproved

Approved with the following conditions:

- 1.
- 2.
- 3.
- 4.

**Selectboard Chair Signature:**